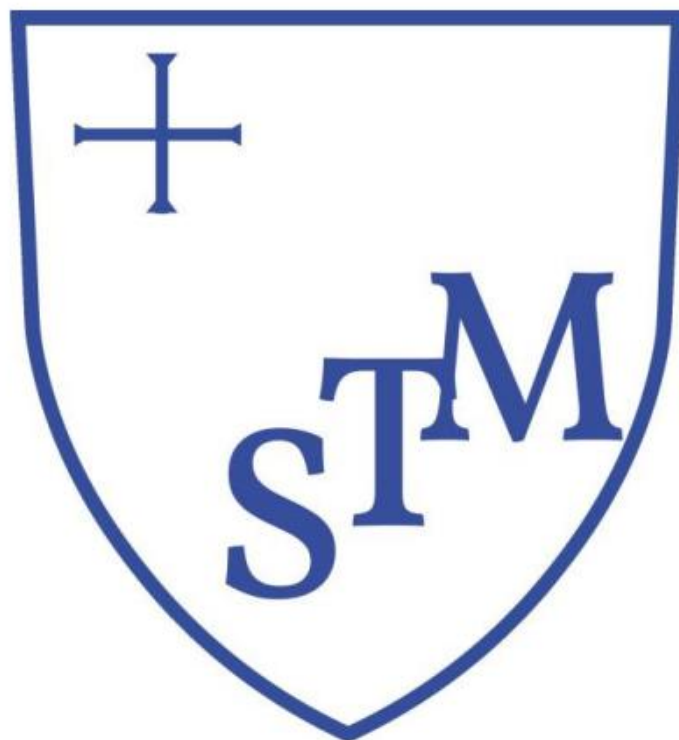


St Martin's C of E Primary School



Local Offer

Reviewed: December 2025

Next review: December 2026

The Government plans, through the Children and Families Bill, to require all local authorities to publish, in one place, information about provision they expect to be available in their area for children and young people from 0 to 25 who have special educational needs – a local offer.

The local offer must include both local provision and provision outside the local area that the local authority expects is likely to be used by children and young people with SEND for whom they are responsible, including relevant regional or national specialist provision. As well as providing clear, comprehensive and accessible information about the support and opportunities that are available, the local offer should make provision more responsive to local needs and aspirations by directly involving children and young people with SEND, parents and carers, and service providers in its development and review.

Named SENCo: Katie Hunt, contact at office@st-martins.sandwell.sch.uk

Please visit

<https://fis.sandwell.gov.uk/kb5/sandwell/directory/localoffer.page?localofferchannel=0> for Sandwell's Local Offer.

Parental Information

FREQUENTLY ASKED QUESTIONS.

How does the school know if my child needs extra help, and what should I do if I think my child has special educational needs?

St Martins has a very clear system of identifying children who are in need of additional support and or may be identified as having SEN:

- Regular discussions between class teachers and support staff.
- Constant monitoring of progress.
- Concerns raised by teachers.
 - Concerns raised by parents.
- Health diagnosis via Doctors or Paediatrician.

If you think your child may need additional support, then please ask to see your child's teacher to discuss this at the earliest opportunity.

If the school thinks that there may be a barrier to your child's learning or a gap in their learning, then early intervention to help accelerate progress will be put in place within school, either through differentiation or short, focussed interventions.

How will school support my child?

St Martins has an extensive array of resources and provision for children who may be in need of additional support at any stage of their school career.

Who will explain this to me?

Your child's class teacher will be able to clearly explain any support being given to your child, and the SENCo is always on hand to discuss any interventions or support that has been offered to your child.

What opportunities will there be for me to discuss my child's progress?

We offer an open door policy where you are welcome any time to make an appointment to meet with either the class teacher or SENCo and discuss how your child is getting on. Alternatively, you are able to find the SENCo out on the morning gate for any quick queries you may need addressing. We can offer advice and

practical ways that you can help your child at home. We believe that your child's education should be a partnership between parents and teachers, therefore we aim to keep communication channels open and communicate regularly, especially if your child has complex needs. In addition to this, you will be invited to parent's evenings throughout the year. You will also be able to meet with the SENCo to discuss your child's progress at Annual reviews if your child has an Education Health Care Plan (EHCP).

How does the school know how well my child is doing?

Class teachers constantly assess the progress of all children against the EYFS curriculum (Nursery and Reception), National Curriculum Levels (KS1 and KS2) and Sandwell Skill Ladders (Sandwell assessment tool for children not quite ready to access the National Curriculum). Parents are able to discuss their child's progress in meetings with the class teacher and SENCo. In these meetings individual pupils who are experiencing difficulties are identified and decisions are made as to what strategies will be used to help support their learning. If a child needs a separate intervention to help accelerate their learning, then Parents / Carers will be invited in to school to discuss their child's individual targets.

What social support is available in the school?

We are a highly inclusive and caring school, and all staff play an important role in supporting children's social needs. We have dedicated staff who work with children from across the school who may be having social or emotional difficulties brought on by changes in home circumstances, bereavements, or longer term, complex needs. If you have any concerns about your child then please speak to their class teacher. We have a Sensory Room to provide children with a calm, relaxing environment. This can be accessed throughout the day by all children as and when required. We have dedicated members of staff that are trained in 'Draw and Talk' to help support children to open up and discuss their feelings and look at strategies they can use to help their wellbeing.

What support is there for behaviour, avoiding exclusion and increasing attendance?

As a school, we have a positive approach to managing behaviour and all members of staff are consistent in their expectations. We operate a house point and class reward system to encourage good team work through more immediate rewards. Mrs Lees and Mrs Breckell oversees our attendance to ensure that our children come to school every day. If you would like more information on our Attendance Policy please ask at the school office.

How will my child be able to contribute their views?

St Martin's C of E Primary School encourages the inclusion of all children in the School Council, Eco Council, Worship Council, Safeguarding Champions and Play Leaders. We also have Circle Time / discussion time throughout the school day. We aim to include children in their target setting and encourage and support them to take an active part in their annual reviews, through preparation, and making the information and meetings themselves accessible and un intimidating.

What specialist services and expertise are available at or accessed by the school?

We work with many outside agencies including: School Nurse, Social Workers, Education Welfare Officers, Specialist Teachers, Educational Psychologists, SEMH

Support, Inclusion Support, Speech and Language Therapists, Occupational Therapists, Police Community Support Officers, Mental Health Services, Paediatricians and CAMHS.

What training have the staff supporting children with SEND had or are currently having?

All teaching and support staff are trained to support reading, writing and maths. Many of our support staff are also trained in therapeutic mentoring techniques and positive handling to support children with emotional needs. We have a dedicated team who deliver speech and language support through a variety of programmes. Ongoing CPD is carefully considered and planned in strategically throughout the year to ensure the needs of our learners are being met, and external training providers train staff interactively to get the best outcomes. Our values of relationships, learning and success mean that children at St Martins are nurtured and cared for to the highest degree.

How will my child be included in activities outside the classroom including school trips?

St Martin's C of E Primary School tries to make all trips inclusive by planning in advance and using accessible places. Parents are informed in advance of trips so they too can visit beforehand. Pre-visits for trips and risk assessments are carried out by staff to ensure environments and activities are appropriate. All children are welcome at our after-school activities.

How accessible is the school environment?

The school site is accessible through ramps, permanent or mobile, at each entrance. A disabled toilet is also available for any who needs it. Classrooms are prepared by class teachers to ensure the needs of the children in class are met. Staff can change the table and chair positionings to ensure children with any physical or sensory needs are able to access the classroom and learning at all times.

How will the school prepare and support my child when joining the school and transferring to a new school?

Staff will meet with other teaching staff prior to pupils starting their new class. Concerns about particular needs will be brought to the attention of the SENCo after this meeting. Where necessary the SENCo will arrange a further meeting. Pupils with additional targets will complete an 'All About Me' document with their class teacher and/or LSA. This gives the opportunity for each child to give information of their likes/dislikes, strengths and next steps to the next class teacher to aid transition. Class teachers of children joining from other schools will receive information from the previous school; if there is a SEN, the SENCo will telephone/meet with the child's current school to further discuss the child's needs. Children transferring from St Martin's C of E Primary School to new schools will have details of particular needs and additional provision made by the school sent there. The SENCo will discuss these children with other schools on request.

How are the school's resources allocated and matched to children's SEND needs?

Decisions are based on the individual needs of the child. The more complex the need, the more school resources are allocated to that child in order to help them make progress in their learning and social and emotional intelligence. This provision

is monitored very closely to allow us to respond to all children's needs swiftly and precisely.

How is the decision made about what type and how much support my child will receive?

At termly meetings, the SENCo and class teacher meet to discuss the progress of each child. It is here that decisions are made about the support a child needs for the term. A teacher may also give additional support by directing LSAs within the classroom or asking the SENCo, if the circumstances or child's individual needs change throughout the term.

How do we know if it has had an impact?

Teacher's regularly review their graduated approach forms that are uploaded and monitored by the SENCo. The assess, plan, do, review cycle is revisited every 12 weeks to assess where children are and what needs to happen next.

Who should I contact if I am considering whether my child should join the school?

Please contact the school office in the first instance, to arrange a meeting with Miss Katie Hunt, the SENCo to look around the school and discuss how the school might meet your child's needs.

What do I do if I have a concern or complaint?

Regular communication between school and home will ensure that concerns are promptly acted on. Where this has not happened, however, parents/carers are able to make a complaint by contacting the SENCo in the first instance. If this fails to resolve the issue parents are invited to talk to the Headteacher. If this fails to resolve the issue, then parents/carers can escalate the issue to the governing body.

External contacts and agencies

Here at St Martin's we liaise with a range of services available across Sandwell. We recognise that some families may live in neighbouring boroughs such as Dudley, and so some medical services such as CAMHS may need to be within the families home borough. Please see the list below for a list of external services:

Sandwell SEN
Oldbury Council House
Freeth Street
B69 3DB

Inclusion Support
Oldbury Council House
Freeth Street
B69 3DB
inclusion_support@sandwell.gov.uk

SEND IASS
Greets Green Children's Centre
Wattle Road

West Bromwich
B70 9EZ
0121 5004010

Sandwell Children's Community Therapies and Nurses- to make a new Speech and Language referral
0121 612 2010

Child & Adolescent Mental Health Service (Sandwell)
48 Lodge Road, West Bromwich, B70 8NY
0121 612 6620

Child & Adolescent Mental Health Service (Dudley)
The Elms Health Centre, Slade Road, Halesowen, B63 2UR
01384 324 689

Tipton Family Hub
24 Ridgeway Road, Tipton, DY4 0TB
0121 522 5150