



Dear Parents/Carers,

From Monday 2nd November we will be making a slight change to our entrance and exit arrangements.

Morning arrangements

The main entrance gate (the one with the bell), the front gate (by the crossing patrol) and the gate into the playground will all be **opened at 8.45am**. Entrance into the school premises will not be allowed until this time.

We are doing this to try to reduce the number of parents/carers waiting in a small area at the same time.

At 9.10 am all of these gates will then be locked and entrance will be through the main gate only – by ringing the bell.

End of day arrangements

The main entrance gate (the one with the bell), the front gate (by the crossing patrol) and the gate into the playground will be **opened at 3.15pm**. Again, entrance into the school premises to collect children will not be allowed until this time.

At 3.45pm all of these gates will then be locked and entrance will be through the main gate only – by ringing the bell.

Reception, Year 5 and Year 6

There will not be any change for parents/carers of Reception, Year 5 and Year 6 children, though we do need to ask that when waiting in line for Year 5 and 6 the entrance to the staff park is not blocked.

Thank you for your continued support and cooperation.