

Dear Parents/Carers

You will have been or will shortly be sent a text containing information about your child's own email address and password to log into Microsoft Office 365.

You will need this to be able to log into Microsoft Teams – and help us to trial our online learning platform!

Staff are working hard to set this up and we are hoping to be able to use Microsoft Teams to access home learning.

We will also send you information links about how to access Office 365 and Microsoft teams, and also how to use the Microsoft Team app.

Kind regards

Miss Sarah Bott