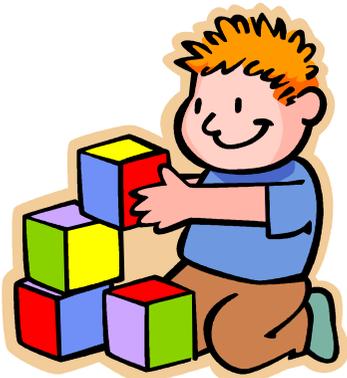


St. Martin's C of E Primary School



Welcome to Nursery

The Nursery Team

Mrs. Hood

Mrs. Coleman

Miss Cheadle

The team is overseen by

Mrs. Lees

The Nursery Day

AM session - 8:45 - 11:45

PM session - 12.25 - 3.25

Full time session - 8.45 - 3.25

Your child needs to be at Nursery ready for the start of the session. This will ensure that they have the opportunity to settle into the setting and do not miss any valuable learning time.

Our Daily Routine.

8:45 - 9:00 **Welcome/Self registration** 12:25 - 12:40

9:00 - 9:15 **Family group time** 12:40 - 12:55

9:15 - 10:15 **Adult focused time** 12:55 - 1:55

10:15 - 10:30 **Letters and sounds** 1:55 - 2:10

10:30 - 11:20 **Children's choosing time** 2:10 - 3:00

11:20 - 11:35 **Story time / Circle time** 3:00 - 3:15

11:35- 11:45 **Getting ready for home time** 3:15 - 3:25

The Nursery Day

PE

PE Day is every Wednesday

AM session: 9.15—9.45am

PM session: 2.15—2.45pm

Library

Every Tuesday a library session is held at the end of the school day. Doors open at 11.30am (morning session) and 3.10pm (afternoon session). Children and their parents are able to choose a book from the library. This book can be exchanged on a weekly basis.

30 Hours sessions

Pupils that attend nursery on a full time basis have their lunch and some calm choosing time from 11.45am—12.55pm. There is also an additional enrichment activity for them to complete.

Whilst the afternoon phonics session is taking place the full time children have a story time / quiet reading session with an adult.

Full-time Education

Starting from September 2017, St. Martins has begun to provide full-time education in Nursery to those children whose families work full-time and are eligible.

Children are entitled to stay 30 hours per week in Nursery.

The Government provides free child-care to Children where both Parents work a minimum of 16 hours a week or more, and earn less than £100,00 per year combined. One parent families, can also apply and also have to work a minimum of 16 hours a week.

To find out if you are eligible ,apply to Gov.uk , where you can put in your work details to find out more, if you are eligible, you will be given a eligibility code. This eligibility code will need to be given to school before your child can start at our setting. Providing nursery has full-time places left, bring the code into school and your child will be able to start full-time. Your child will be able to start after the term they are three.

The only thing you will need to do is reapply every 10 weeks to the Government and provide a packed lunch daily, for your child.

At the start of the session

Please wait outside the nursery entrance, one of our staff will open the door ready for your child to go inside. We ask that you leave your child at the door, the members of staff will help your child to hang up their coat, find their name and then settle into nursery.

Don't worry if your child gets a little upset at first, this is only natural. The staff are used to it and your child will soon calm down. If your child does not settle one of the staff will contact you to pick your child up and possibly reduce their time in school if needed.

At the end of the session

Please wait outside until one of the staff opens the door, your child will be sat on the carpet ready for you. A member of staff will call your child's name when they see you are there, your child will then come out to you. Please be on time to collect your child as they might get upset if they are not collected at the same time as the other children.

If you need to discuss something with a staff member from Nursery please see them at the end of the nursery session. You may need to wait until all of the children have been dismissed so that they have a more confidential discussion with you.

If your child is not being collected by their usual adult(s) then please inform Nursery staff. They may ask you for the password that you agreed at your induction. If the adult does not have the password we will not be able to release your child to their care. This is for the safety of your child.

The Importance of Your Child's Foundation Stage Education

Early years education is vital for children, giving them opportunities to extend their levels of social, emotional, physical and intellectual development.

We provide a friendly and secure environment in which all children can acquire and develop the essential skills, concepts, attitudes and knowledge that allow them to become independent, inquisitive and caring members of society.

Children have the time, space and resources needed for investigation, exploration and socialisation. They are able to make mistakes without experiencing a sense of failure. They learn through their mistakes and become more confident and independent learners. Each day, every child spends a short amount of time involved in an adult-led activity e.g. cooking, maths games, handwriting and art activities.

We provide time for children to talk, to share their experiences and build relationships with adults and other children. We monitor the children's learning to ensure that they receive a broad and balanced range of experiences.

We offer equal opportunities for all children and value them as individuals. All children are supported by staff according to their individual needs and abilities.



The Early Years Foundation Stage.

We follow the requirements of Early Years Foundation stage this helps young children achieve the five Every Child Matters; outcomes of staying safe, being healthy, enjoying and achieving, making a positive contribution and achieving economic well-being.

EYFS principles which guide the work of all practitioners are grouped into four distinct but complementary themes:

A Unique Child.

Positive Relationships.

Enabling Environments.

Learning and Development.

A Unique Child' recognises that every child learns from birth. As a child develops they learn in different ways, becoming confident and able.

'Positive Relationships' describes how children learn to be strong and independent from loving and secure relationships with parents and/or a key person. Which is why parental support is so important.

The environment plays a key role in supporting and extending children's development and learning. This takes place through observation, assessment and planning; including children's and wider community.

'Learning and Development' recognises that children develop and learn in different ways and at different rates, and that all areas of learning and development are equally important and linked closely together. All the areas are delivered through planned, purposeful play, with a balance of adult-led and child-initiated activities.

The Early Years Foundation Stage has been newly constructed to enable children to work towards the early learning goals. These goals are what most children are expected to achieve by the end of their time in a reception class. They are organised into 7 areas of learning..

Personal, social and emotional development

Communication and language

Physical development

Literacy

Maths

Understanding of the world

Expressive arts and design

Helping Your Child to Learn

Some of the things you can do that will really help your child to learn and progress well are;

Listen carefully to what they have to say

Involve yourself in their play

Make time to talk about things that are important to them

Share books, songs and stories

Count numbers in everyday situations

When out and about notice signs, colours, shapes and buildings

Focus on their strengths and encourage and praise their efforts

Help them to understand that learning sometimes involves getting things wrong

Understand their need to play and learn through first hand experiences

Understand that they don't always want to talk about what they have done at school, and that even if they do, they will only tell you the bits they want you to know!

Realise that when you are 3 or 4 years old a day at nursery is hard work.

To be independent your child needs to:

Have freedom.

Be supported to dress himself/herself.

Think and speak for himself/herself.

Decide without any adult intervention if he or she is too hot or cold.

Access materials to set up his or her own play.

Be able to make mistakes and learn from the experience.

Be supported to try again when things go wrong.

Have time and space to develop his/her own play.

Learn to put things away for himself/herself.

Expect a daily routine that offers security but allows flexibility.

Be helped to understand that people are different and see things in different ways.

Have support to acknowledge and resolve conflict.

Be creative, even if it is messy.

Have fun and enjoy life!

School Colours.

At St Martins Primary School we have a school dress code. This code of acceptable dress is called school colours.

Plain royal blue sweatshirt, jumper or cardigan, worn over a white or grey shirt (winter), or (summer) royal blue or white short-sleeved top. (In summer, parents may prefer girls to wear blue and white striped or gingham dresses.) Grey or black bottoms/trousers, skirt or shalwar kameez and plain black suitable footwear.

School sweatshirts and short sleeved polo tops with the school badge are available from a uniform shop in Tipton. Sizes that are out of stock may be ordered. All items of school colours are readily available (without badge) in a wide variety of shops.

It is requested that parents provide their children with suitable clothes for school, which adhere to the school dress code and in school colours. The school colours are royal blue, grey, black and white. Items of clothing should be in plain colours, not patterned or containing other colours or logos. Denim and other fashion and sports fabrics should not be worn.

It is expected that all pupils will wear school colours everyday.

Jewellery

No jewellery should be worn in Nursery because of safety reasons. Religious bangles are allowed as long as a wristband that covers this is provided.

Homework

Learning Logs

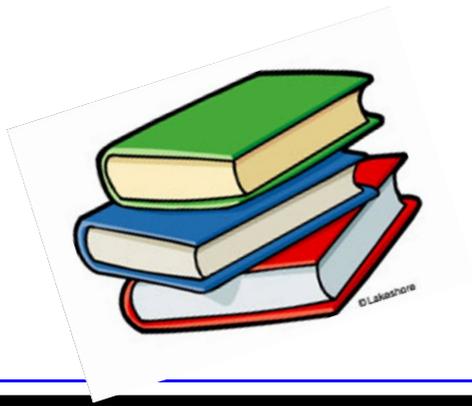
Your child will be issued with a pink book.

Every week on a Friday your child will be given some work to do at home with the help of their parents/carers. The work will be based on something they have been learning about at school that week.

Although we want you to help your child and support them, please don't do the work for them!

We understand your child's ability and we are more than happy for it to be their work!

Thank you for your support and if you need guidance please don't hesitate to see a member of nursery staff.



Snack bar

In Nursery, during child initiated time we have a snack bar. Your child will be provided with a fresh drink of milk, fruit and healthy snacks which they can access whenever they want to. Fresh drinking water is also accessible at all times. Please help us by encouraging your child to wash their hands before they have a snack at home.



Nursery Fund

Nursery fund is £1.00 per week for part-time children and £1.50 for full-time children, paid every Monday (or the first day back) in an envelope with your child's name written on it. This helps to pay for our snacks, any cooking ingredients and extra activities.



Toilets in Nursery

Your child will be able to go to the toilet whenever they want to. Please remind your child to wash their hands after they have been to the toilet.

Your child will be expected to go to the toilet by themselves but help will be provided if required. It is very helpful if you practice this with your child.



Your child will need to bring a small bag containing a change of clothes and wipes, in case they have an accident. If your child is not toilet trained you will need to see a member of staff about our toileting procedures, this can be discussed on the home visit. We are happy to support you and your child during the toilet training process.

School's guidance on infectious illness

Illness

Chicken Pox

German Measles

Hand, Foot and Mouth

Impetigo

Measles

Scabies

Scarlet Fever

Flu

Whooping Cough

Conjunctivitis

Mumps

Tonsillitis

Diarrhoea and vomiting

Time Period recommended for children

5 days from onset of rash and until all spots are crusted over.

Five days from the inset of the rash.

None

48 hours after starting antibiotic treatment.

Four days from the onset of the rash.

Children can return after first treatment.

Children can return 24 hours after antibiotic treatment.

Until recovered.

48 hours from commencing antibiotic treatment or 21 days from onset of illness if no antibiotic treatment.

Until treatment has commenced.

5 days after the onset of the swelling.

None

Whilst symptomatic and 48 hours after the last symptoms

Other ways you can help.

- Please label all of your child's clothing and belongings with their name.
- Please inform staff of any food allergies, likes/dislikes as from time to time we do have treats in nursery. If allergies are severe and require an Epi pen this must be in school at all times and in date.
- Please inform school if your child is absent (0121 557 1543).
- It is important that the staff are told of and kept up to date with any medical conditions—existing or new.
- If your child is asthmatic they will need a labelled inhaler. In order for you child to attend our Nursery the inhaler must be in date and in school at all times.



Finally...

We are so pleased that you have chosen to join our family and hope that you and your child will love your time at St Martins....we certainly do!

Remember, our door is always open, at some point we have all had to leave our own children at a nursery door, so understand fully your anxiety.

Please do not hesitate to ask us **ANYTHING**.

